



CLIENT PROFILE

Today's Date:

Client Name:

Phone Number:

Email Address:

Referred by:

PROJECT PROFILE

Project (i.e.: softcover, dust jacket, brochure, etc.):

Name of project/book title:

Subtitle:

Byline:

Short summary of content:

Target audience:

Trim size:

Interior design needed? (for book cover only): Yes No

Page count or word count:

Deadline:

DESIGN PROFILE

Stock Images ok: YES NO

If yes, do you have a preference of: Illustration Photography

Image ideas:

OR:

Typography only

Design Ideas:

Any images/files required from author?

Printing through CreateSpace? YES NO If no, where?

Already have ISBN? YES NO

If no, need help getting ISBN/barcode? YES NO

PAYMENT

Quote for entire project:

50% up front payment due at start of project:

Balance DUE:

Invoice sent date: